

# NON-EMPLOYMENT CERTIFICATION

To be completed by each adult household member declaring non-employment. (not applicable to minors)

Development Name: \_\_\_\_\_

Head of Household Name: \_\_\_\_\_ Unit No: \_\_\_\_\_

Certification Type:     Initial     Recertification (Effective Date: \_\_\_\_\_)

## **PART 1 – SELECT ONE OPTION:**

I am not currently employed in any capacity nor receiving income from any source, and **DO NOT** intend to become employed within the next twelve (12) months.

I am not currently employed in any capacity; however

I **DO** receive benefits from \_\_\_\_\_ (benefit verification required).

I **DO** intend to become employed within the next twelve (12) months, but not currently employed. **(COMPLETE PART 2)**

I have been offered/promised a job to start within the next twelve (12) months (attach offer letter if available).

Anticipated start date: \_\_\_\_\_ **(COMPLETE PART 2)**

## **PART 2 – ANTICIPATED INCOME:**

Employer or Job Type: \_\_\_\_\_

Gross Wages/Salary: \$ \_\_\_\_\_

Frequency (select one):  Hourly     Weekly     Bi-Weekly     Semi-Monthly     Monthly     Annually     Other: \_\_\_\_\_

Average # of regular hours per week: \_\_\_\_\_

Under penalty of perjury, I/we certify that the information presented in this certification is true and accurate to the best of my/our knowledge. The undersigned further understand(s) that providing false representations herein constitutes an act of fraud. False, misleading, or incomplete information may result in the termination of a lease agreement.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

