## Calculation of Business Use Worksheet - Form 202 (What \% of House Is Used for Business)

## To calculate the percentage of square footage used for business activities in the subject property (the house you are buying):

Step 1: Calculate the total square footage of the subject property (house being purchased).

## Example:

Total square footage of property:


Actual (use this space for your calculation):


Step 2: Calculate the total square footage of the area used exclusively for business activities.

## Example:

Business Use Area (what \% is used for Actual (use this space for your calculation): the business activity in relation to the total sf of the house):

(this is the part of the house used for business) $\qquad$ x $\qquad$ $=$ $\qquad$ Total square feet
$=100$ total sq. feet of business use ( $10^{\prime} \times 10^{\prime}$ )
(
. - $\qquad$ of business use

## Step 3: (Final calculation; tells you if business use is over or under 15\%)

Calculate the percentage of the area used exclusively for business activities (the result of Step 2) to the total square footage of the property (the result of Step 1).

Example: 100 square feet $\div$ by 1200 total square feet $=8.4 \%$
[SF of area used exclusively for business]
[Total square footage of property (the whole house)]
[Percent of area used exclusively for business]

In this example, less than $15 \%$ of the area ( $\mathbf{8 . 4 \%}$ from the example) in the property is used for business activities, so the property would qualify for NCHFA financing.

## Final \%:

$\qquad$ $\div$

Business Use
Sq. feet (from Step 2)

Total Square Footage (from Step 1)
=
Business Use Percentage
(If $\%$ exceeds $15 \%$, loan is not eligible.)

This form must be prepared by the customer, not the lender:
$\qquad$ Print Name: $\qquad$

