

## Calculation of Business Use Worksheet – Form 202

(What % of House Is Used for Business)

# To calculate the percentage of square footage used for business activities in the subject property (the house you are buying):

**Step 1**: Calculate the total **square footage of the subject property** (house being purchased).

## Example:

Total square footage of property:

**Actual** (use this space for your calculation):

**Step 2**: Calculate the total square footage of the area **used exclusively for business activities**.

### Example:

Business Use Area (what % is used for

the business activity in relation to the total sf of the house):

10'

(this is the part of the house used for business) = 100 total sq. feet of business use (10' x 10') **Actual** (use this space for your calculation):

#### **Step 3**: (Final calculation; tells you if business use is over or under 15%)

Calculate the percentage of the area used exclusively for business activities (the result of Step 2) to the total square footage of the property (the result of Step 1).

**Example:** 100 square feet ÷ by 1200 total square feet = 8.4%

[SF of area used [Total square footage of [Percent of area used exclusively for business] property (the whole house)] exclusively for business]

In this example, less than 15% of the area **(8.4% from the example)** in the property is used for business activities, so the property would qualify for NCHFA financing.

Final %: \_\_\_\_ ÷ \_\_\_ = \_\_\_ %

Business Use Total Square Footage Sq. feet (from Step 2) (from Step 1) = \_\_\_ %

Business Use Percentage (If % exceeds 15%, loan is not eligible.)

This form must be prepared by the customer, not the lender:

Customer Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Form - 202 Jan 2024